

## BRC Facility Use Agreement

This agreement is entered into this \_\_\_\_ day of \_\_\_\_\_ 200\_\_ between the

**HIBRC** and \_\_\_\_\_ (Owner)

This states that the Owner has exclusive use of the River Room for:

Event: \_\_\_\_\_

Day/Date: \_\_\_\_\_

Time: \_\_\_\_\_ to 12 Midnight \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

The Owner further agrees to the following terms and conditions:

1. A \$100 non-refundable facility use fee is to be paid two weeks prior to rental date for any private function requesting exclusive use of the River Room.
2. An additional fee of \$50 is to be paid two weeks prior to use for any function that the owner requests prior day set-up.
3. This agreement is for exclusive use of the River Room only. All other areas of the BRC must remain open for use by owners and renters of Harbor Island and cannot be reserved.
4. The facility should be left in the same or better condition as it was found. This includes clean up and trash removal.
5. All BRC facilities are smoke free environments.
6. Owners must provide adequate supervision (1 adult for every 5 children) for events involving children ages 12 and under.
7. Items in the River Room should not be removed from the building.
8. Maximum capacity is not to exceed 102 standing or 34 seated.
9. Owner must be on site throughout the event.
10. The Owner is responsible for any damage that occurs to the facility or facility equipment due to misuse.
11. BRC management reserves the right to assign staff monitors for events on a cost added basis.

Owner agrees to indemnify and hold harmless the Harbor Island Owners Association, the Harbor Island Beach & Racquet Club and all its constituents of any loss or injury that may occur during the use of the facility.

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

BRC Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Beach Racquet Club	838-7254
Security	838-4890
Office	838-5257