

**HARBOR ISLAND OWNERS ASSOCIATION
REQUEST TO INSPECT ASSOCIATION RECORDS**

Please print

Member Name: _____

Address: _____

Telephone No.: _____

E-mail Address: _____

Pursuant to Title 33, Chapter 16, Article 1, of the South Carolina Code of Laws, I hereby request that the Harbor Island Owners Association allow me to inspect certain records of the Association.

The records that I wish to inspect are:

I certify that my request to inspect certain records of the Association is for a proper purpose related to my membership in the Association, and that this request is not for commercial purposes or my personal financial gain. Specifically, my reason for wanting to inspect certain records of the Association is as follows:

I acknowledge and accept the Association's records inspection policy. I acknowledge and accept that the records of the Association will be made available to me only at such time and place as the Association's policy provides, and that there may be costs associated with making these documents available for inspection. I agree to pay any costs associated with inspecting the records of the Association, including but not limited to the actual and reasonable costs of labor, photocopying material, and postage. I further acknowledge that these costs may be required of me prior to inspecting the records.

Member Signature: _____ **Date:** _____

Please check one: _____ Inspect only _____ Copy